

## Panama Hotel Questions and Responses

The National Trust for Historic Preservation has received questions regarding the request for proposals for the Panama Hotel and is providing the following updated information to interested parties. Please find attached answers to the most frequently asked questions regarding the Panama Hotel.

For more background materials and a copy of the Request for Proposals, please visit <http://www.preservationnation.org/career-center/request-for-proposals/>.

**Would you consider additional time for submitting proposals (moving the deadline from December 8 to February 8)?** In consultation with owner Jan Johnson, we are extending the deadline for submitting proposals to January 15, 2016. Proposals will be due on or before 5:00 p.m. PST, January 15, 2016.

**How can I schedule an appointment to see the property, including with consultants, engineers, etc.?** For appointments, please contact Sheri Freemuth at [sfreemuth@savingplaces.org](mailto:sfreemuth@savingplaces.org).

**What furnishings will be transferred with the property?** The answer to this question may depend on the nature of the proposal, the intended use, and the anticipated interpretation of the historic significance of the property. Ms. Johnson has indicated that she would consider including furnishings with the property conveyance based on the nature of the proposal. The National Trust invites respondents to indicate generally what furnishings they would request be transferred as a part of their proposals. Some furnishings and other personal property are Ms. Johnson's personal belongings and would be retained by her. Some furnishings are fixed to the structure and would convey with the sale of the property. Depending on the proposal, existing furnishings might be transferred with the property (for example, framed photographs, tables, chairs and serving ware would remain in the tea room if continuing operation of the tea room is proposed; and bedroom furnishings might remain if the property will continue as a hotel reusing those furnishings.) As for the stored possessions in the basement, as indicated in the RFP, those objects are currently being inventoried and catalogued. In advance of the study of those materials, it is anticipated that those materials will be retained in the basement or used for interpretative purposes.

**Is access to the basement required?** The National Trust is seeking proposals that include a plan for future use of the storage area and bathhouse that incorporates some opportunity for the public to visit, engage or otherwise interact with these spaces. The National Trust invites respondents to propose their suggestions for how they would propose to incorporate the public visitation or other engagement with these spaces.

**How old is the boiler?** The Weil-McLain boiler is about 5 years old. It was installed by Proctor Sales Inc. It is inspected annually by MacDonald-Miller to comply with the City of Seattle's boiler inspection requirement.

**How many hotel rooms are in use at this time?** The Panama Hotel routinely registers guests in about 30 rooms (singles and doubles) for overnight stays and an additional 12 for longer stays. However, there

are a total of 102 hotel rooms available (on 3.5 levels), about 80 of which are furnished and ready for booking, while approximately 20 are used either for storage or to otherwise support hotel operations.

**Are the statements in the RFP exactly what is expected in the proposal?** The RFP is intended to provide the necessary background and criteria for individuals and organizations to understand the type of proposal that the National Trust and Ms. Johnson are seeking. The submittal requirements, criteria, and statement of purpose are intended as guidance to respondents, and the National Trust invites respondents to propose their best supportable program for the long term future of this National Historic Landmark.